Summer Work Travel 2013

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1. Eligibility

- Eligible for participation:
 - Full-time university students.
 - Second degree students.
 - Medical students or medical interns are considered to be working toward their degree.
- Not eligible for participation:
 - Vocational school students including colleges with a III-IV level of accreditation, unless they can demonstrate that studies will ultimately lead to a degree from a full-time post-secondary academic institution.
 - Correspondence students (Студенти заочної форми навчання)
 - PhD students.
 - Non-students.

2. Scheduling visa interviews

You need to schedule your SWT visa appointment either online at http://www.ustraveldocs.com/ua or through the call center (call (044) 383-8066 in Ukraine or (703) 988-7107 in the United States). Our first interview date this year is Tuesday, January 29; our last interview day is Friday, May 24.

Steps to schedule an appointment

- 1. **Receive DS-2019.** U.S. sponsors must ship all DS-2019s forms directly to the <u>local agency</u> or the applicant.
- 2. Complete the DS-160 form and print out the confirmation page. Please submit ONLY ONE DS-160 form. Please make sure that all information on the DS-160 is correct before submitting the form. If you are not sure about any information, it is better to save the form and then retrieve it to fill out any missing or unknown information later. If you filled out several DS-160 forms, you need to choose the correct one and provide the barcode number of the correct form when scheduling visa appointment. Once the form is submitted no corrections can be made. Please complete the DS-160 form accurately according with the instructions outlined below.

 NOTE: If you fail to provide a complete package of required documents or do not properly complete your online application form, your application will be temporarily refused and you will have to schedule a new appointment.
- 3. Visit http://www.ustraveldocs.com/ua, select your visa type (J-1), and print out the deposit slip for the visa application fee amount.
- 4. Pay the application (MRV) fee at a Raiffeisen Bank branch in Ukraine.
 - Applicants must bring a deposit slip for their visa class in order to pay at the bank.
 - Payment must be made in cash and only in Ukrainian Hryvnia.
 - Applicants must retain their receipt number in order to schedule an appointment.
- 5. Create your profile at http://www.ustraveldocs.com/ua. Schedule a visa interview appointment at http://www.ustraveldocs.com/ua or through the Call Center (044) 383-8066 or (703) 988-7107 in the United States using your visa fee payment receipt and DS-160 confirmation number.
 - Important: Applicants must wait at least 5 hours after payment to schedule an appointment.
 - Choose a TNT document delivery office for passport pick up.

NOTE: You MUST bring your appointment confirmation letter to your visa interview, otherwise you will experience serious delays when entering the Embassy. This is one of MULTIPLE documents you will need in the interview. See the full list below.

- 6. Pay the SEVIS fee. You must pay the SEVIS fee prior to the visa interview. This fee is non-refundable and non-transferable to other people. http://ukraine.usembassy.gov/sevis_fee.html
- 7. If you are unable to attend the interview, you must <u>cancel the</u> <u>appointment.</u> http://www.ustraveldocs.com/ua/ua-niv-appointmentschedule.asp#changingappointments

3. Application package

Documents required for all SWT visa applicants:

- Original international passport
- Original student grade book or transcript
- Original university student identity card

All the below-mentioned documents must be stapled together in the exact numerical order:

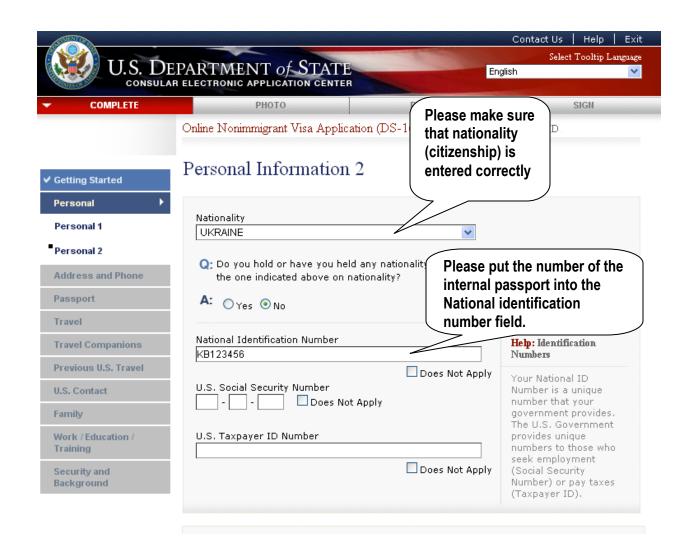
- 1. Confirmation page of DS-160 (Please print out only the first page with the barcode number and make sure it is clear and not corrupted)
- **2.** Original DS-2019
- 3. Proof of SEVIS Fee payment
- 4. Confirmation letter from university
- 5. Proof of medical insurance
- 6. Copy of the job offer
- 7. Two copies of your student ID

NOTE: If you forget to bring any of these documents, your visa application **could be delayed!**

4. Application quality: Form DS-160

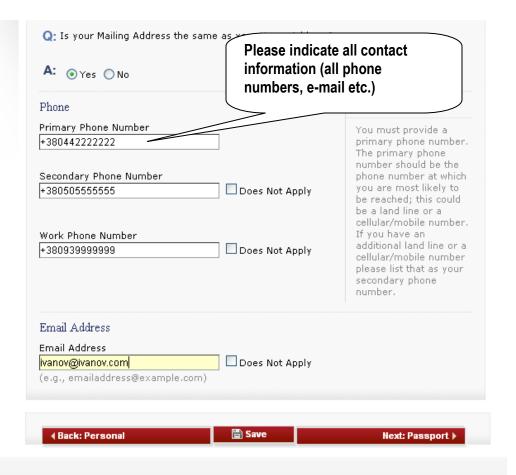
You can complete the application form at https://ceac.state.gov/genniv







to access previously entered data.



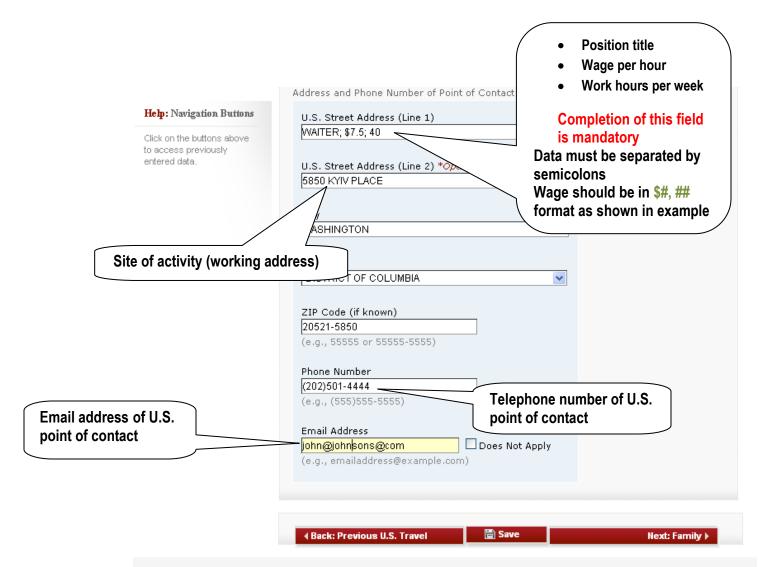


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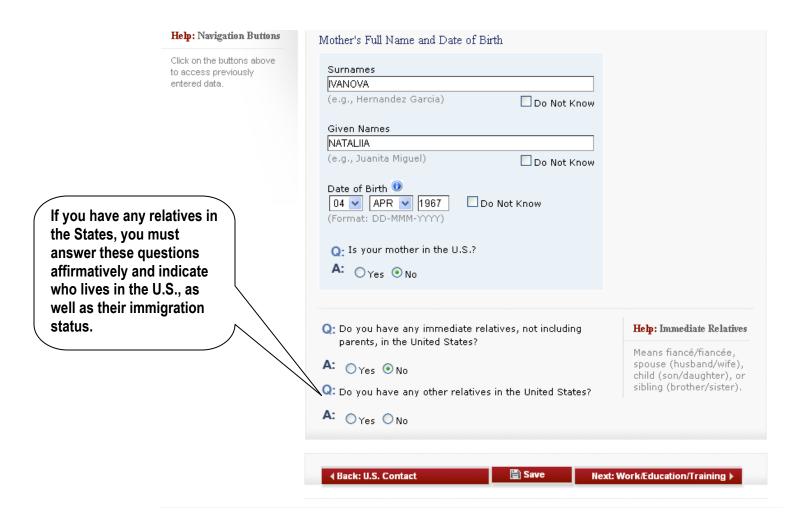
Address and Phone Number of Point of Contact

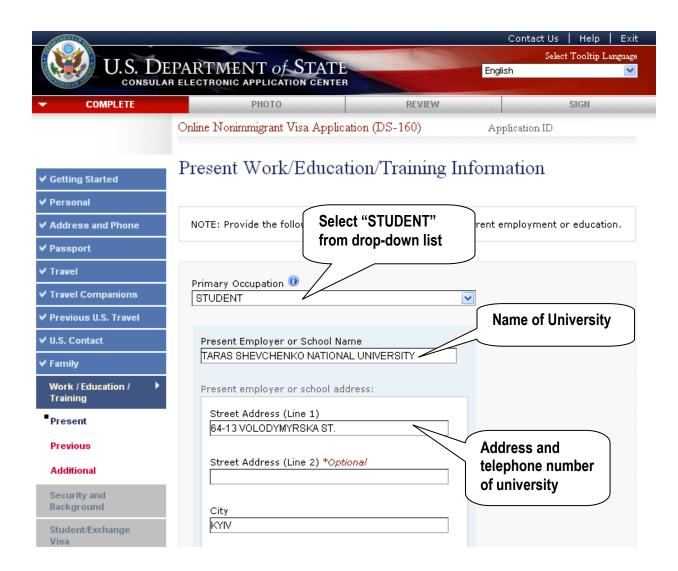


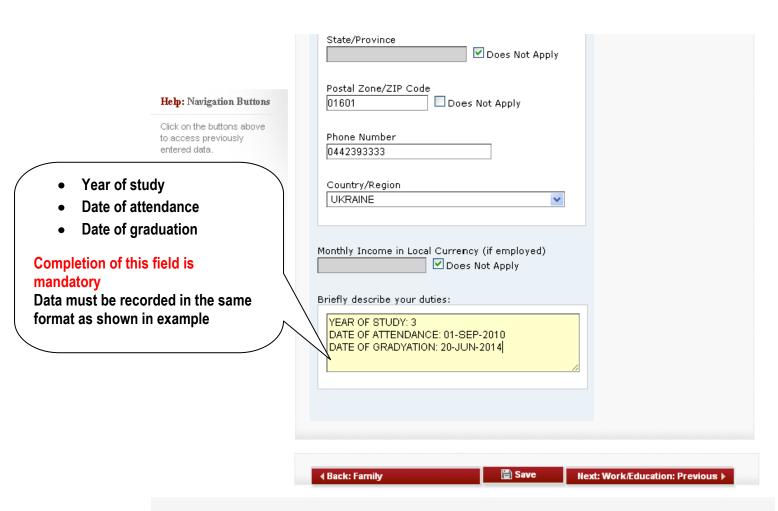
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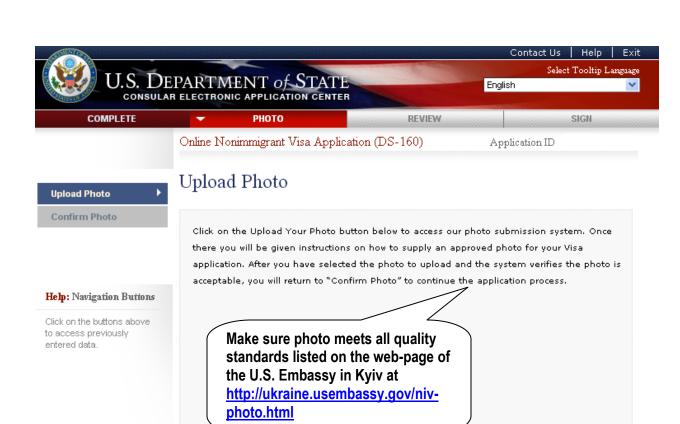


Security and Background: Part 2

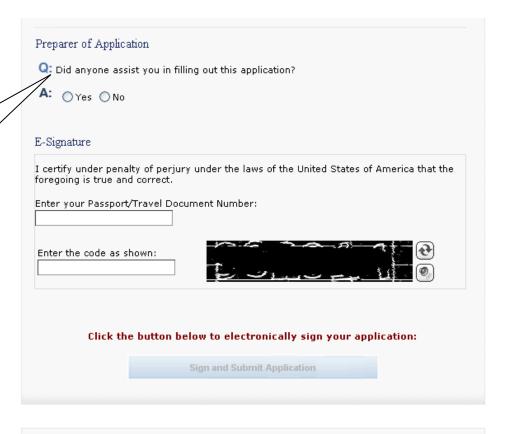
NOTE: Provide the following security and background information. Provide complete and accurate answers to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

Q: Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other similar action? OYes ONo Q: Have you ev violated, or engaged in a conspiracy to violate, any law ting to controlled substances? A: OYes ONo Q: Are you coming to the Unite engage in prostitution or unlawful comme e or have you been engaged in prostitution or stitutes within the past 10 years?

You are required to tell us on your DS-160 if you have ever been arrested by the police. Information on arrests in the U.S. is available to consular officers at the time of visa interviews. Please do not make this mistake—false statements on a U.S. visa application are a serious matter and may result in a visa denial.



If the applicant fills in the form with the help of an agency representative, you must indicate the name of the agency on the application.



Next: Confirmation >



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5. What should applicants do on the interview day?

- Arrive 15 minutes prior to the appointment time.
- Make sure all documents are in order and stapled.
- Make sure to read supplemental pamphlet available at http://www.travel.state.gov/pdf/Pamphlet-Printer.pdf
- Go through security check at the guard's station.
- Receive a numbered ticket.
- Submit document package to the Consular staff member, get fingerprints scanned.
- Wait for the visa interview.
- Interview with a Consular Officer.



Please, be aware that bags, purses, cosmetics, mobile phones, iPods, memory sticks and other electronic devices cannot be taken into the Consular Section. It is the applicant's responsibility to store personal belongings.

6. Program start and end dates. Grace period

- Program dates for Ukraine: May 2 August 31, 2013.
- Summer Work and Travel participants have to complete their exchange programs and return to Ukraine no later than the beginning of the Ukrainian University academic year.
- Summer Work and Travel participants may remain in U.S. for up to 30 days ("grace period") after completion of the exchange program, but no later than **August 31, 2013**. The grace period has to be used for domestic travel within the U.S. and/or to prepare for and depart from the United States, and for no other purpose. SWT participants cannot re-enter the U.S. after the program end date indicated on the DS-2019.

7. Visitor Safety

- JVISAS@STATE.GOV: This email address should be used to report problems or abuse to the Department of State.
- All J-1 exchange visitors are required to read WWTVPRA Pamphlet (The
 William Wilberforce Trafficking Victims Protection Reauthorization Act) prior
 to the visa interview. The pamphlet is available at
 http://www.travel.state.gov/pdf/Pamphlet-Printer.pdf

Please note that SWT visa processing will be put on hold for up to 15 business days after your visa interview. Please plan accordingly. Passport delivery takes at least 3 business days. If the visa is approved, you will pick up your passport at the TNT office chosen at the time of your registration.